

# Dr. B. B. Hegde First Grade College, Kundapura

## REGULATIONS GOVERNING CERTIFICATE COURSE

1. **Title:** The programme shall be called Certificate course in respective disciplines.
2. **Eligibility for Admission:** A candidate admitted to any degree in Dr. B. B. Hegde First Grade College is eligible for admission to certificate course.
3. **Duration:** Duration of the certificate course shall be minimum of 30 hours of instruction including practical and should be completed in an academic year.
4. **Medium of instruction:** Medium of instruction and examination shall be in English/Kannada.
5. **Attendance:** A candidate shall be considered to have a satisfied requirement of attendance for the programme, if he/ she attends not less than 75% of classes actually held in each subject computed for theory or practical where ever applicable. However, shortage of attendance of 60% is condoned by the coordinator of the certificate course or the Principal.
6. **Hours of instruction and examination:** 30 hours minimum instruction.

Hours: 2 hrs/ week

Duration of Exam: 3 hrs.

Max. Marks: 100/Subject

Min. Marks: 35%

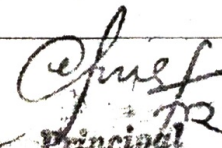
**Percentage of marks for declaration of grades:** The grades are declared as following:

Aggregate percentage	Grade point	Alpha sign grade	Class
90% and above	9	O	First class with distinction
80% and above but below 90%	8	A <sup>++</sup>	
70% and above but below 80%	7	A <sup>+</sup>	
60% and above but below 70%	6	A	First Class
55% and above but below 60%	5	B <sup>+</sup>	High Second Class
50% and above but below 55%	4	B	Second Class
35% and above but below 50%	3	C	Pass Class
Below 35%	2	D	Fail

ATTESTED

  
Principal

Dr. B. B. Hegde First Grade College

  
Principal  
Dr. B. B. Hegde First Grade College  
Kundapura - 576201

## **GUIDELINES FOR CONDUCTING CERTIFICATE COURSE**

**IN**

**Dr. B. B. Hegde First Grade College, Kundapura**

1. The Students are permitted to take up any number of certificate courses according to their wish during the regular study in the College.
- 2. Admission procedure for certificate course:**
  - 2.1 Each department should provide the detailed syllabus and examination pattern of certificate course by the last working day of academic year for admission in the next academic year for the programme to the coordinator of certificate course.
  - 2.2 The Coordinator would prepare the list of all available certificate courses and publish it in the prospects of the College and publish in the College notice board for admission.
  - 2.3 A student desired to admit to certificate course shall obtain application form from College office and submit it to the Head of the department of the concerned department organizing certificate course.
  - 2.4 The Head of the department of departments should submit the application form to the coordinator.
  - 2.5 The coordinator should publish the list of selected candidates and students should pay the fee within a week after publication of list.
  - 2.6 The Head of the departments are required to enroll the students for classes after verifying fee paid receipt.
  - 2.7 A student once joined the course is not permitted to discontinue for any reason and in no circumstances the fee paid will be refunded.
- 3. Examination:**
  - 3.1 After completion of course each department should submit the attendance particulars and details of class conducted to the coordinator, on approval of coordinator the examination process can be initiated.
  - 3.2 Each department should prepare question paper in accordance with the regulations and conduct the examination.

- 3.3 After the evaluation, mark sheet of students should be submitted to coordinator of the programme as per the schedule.
- 3.4 If student fails to get the minimum percentage of marks then they should appear for re-examination when it is offered.
- 3.5 The certificate will be issued by the coordinator through College office with seal and signature of the Principal.

#### **4. Academic calendar for certificate course:**

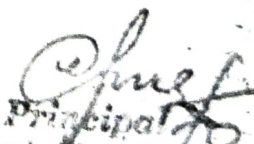
- 4.1 Admission to the course: Within 15 days after reopening of College/Semester.
- 4.2 Publication of selected course: First week after reopening of College/Semester.
- 4.3 Payment of fees: Within third week after reopening of College/Semester.
- 4.4 Submission of shortage of attendance and course completion form to coordinators: Two weeks before commencement of examination.
- 4.5 Examination: one week before last week of respective academic year/ semester.
- 4.6 Announcement of result: Before commencement of next academic year.
- 4.7 Issue of certificate: First week of next academic year/ semester.

**ATTESTED**



Principal

Dr. B. B. Hegde First Grade College  
Kundpaura - 576201





Principal  
Dr. B.B. Hegde First Grade College  
Kundapura - 576201

## **REMUNERATION AND FEES OF CERTIFICATE COURSE**

1. Remuneration for the conductance of course should be approved by the coordinator of the course and the Principal of Dr. B. B. Hegde First Grade College, Kundapura.
2. Remuneration for teachers should be predecided in consultation with coordinator and the Principal by respective head of the departments or programme in-charge of respective course.
3. The fee for each course should be decided by the coordinator of the course with consultation of the Principal.
4. The fee would be collected by the college office and all the expenses will be paid by the office.
5. Except in the case of unavoidable conditions, expenses of the course should not exceed the income.

**ATTESTED**

  
Principal  
Dr. B. B. Hegde First Grade College  
Kundpaura - 576201

  
Principal  
Dr. B.B. Hegde First Grade College  
Kundapura -576201



**DR. B. B. HEGDE FIRST GRADE COLLEGE  
KUNDAPURA**

*Certificate Course*

**CONSUMER EDUCATION**

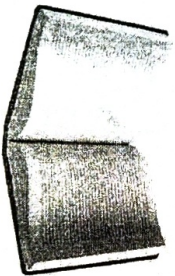
This is to certify that Mr./Miss.....*SOMA*.....

has successfully completed Consumer Education Certificate Course during the year...*2018-19*.....

*[Signature]*

**Dr. B. B. Hegde**  
Principal

Kunddapura - 576201



*[Signature]*  
Chief Co-ordinator

**ATTESTED**

**Dr. B. B. Hegde**  
Principal  
Kunddapura - 576201

**Dr. B. B. Hegde First Grade College, Kundapura**

**Application for Certificate Course 2018-19**

Name of the Student : Suma  
Class & Section : III B. com  
Roll No. : 2473  
Father's Name : Jagadeesh  
Contact Number : 9901040335  
Permanent Address : Jadsal, Jadsal (post)

**Percentage of Marks**

SSLC	PUC	I Sem.	II Sem.	III Sem.	IV Sem.	V Sem.	VI Sem.
80%	74%	76%	77%	76%	77%	80%	

Interested in Consumer Education Certificate Course

- Yakshagana
  - Consumer Education
  - Communicative English
- (Choose any one Certificate Course)

**Undertaking :**

I abide all the rules and regulations relating to the certificate courses offered by the Department.

Signature of the Parent

Signature of the Student

Date : 3/10/2018.

Suma

Place : Kundapura.

(For office use only)

Admitted to Consumer education Certificate Course during the Academic

2018-19.

Chief

Dr. B.B.HEGDE FIRST GRADE COLLEGE KUNDAPURA

Certificate courses: 2018-19

Result Sheet

Course Name: Consumer Education

Total Marks: 100

Co-ordinators: Mr. Pathik Kaulan


Sl. No.	Student Name	Marks obtained	Grade Point	Alpha Sign Grade
1.	Abhishek Khari	93	9	O
2.	Adithya MV	91	9	O
3.	Amit & pari	89	8	A++
4.	Amit	92	9	O
5.	Divya	77	7	AT
6.	Bharani	64	6	A
7.	Repti	71	7	AT
8.	Jayashree	79	7	AT
9.	Kaithika	87	8	A++
10.	nagarathna	94	9	O
11.	Omkan	93	9	O
12.	Roshith	91	9	O
13.	priyanka	69	6	A
14.	anula	78	7	AT
15.	Anula	74	7	AT
16.	Ashritha	83	8	A++
17.	Chaitra	87	8	A++
18.	Divya	92	9	O
19.	Kavya	93	9	O
20.	Sarthei	89	8	A++
21.	Sakara	94	9	O
22.	Manali Rajan	74	7	AT
23.	Shakti	67	6	A
24.	Shvilkanti	76	7	AT
25.	Shubha	75	7	AT
26.	Sowparnika	81	8	A++
27.	Jana	89	8	A++
28.	Sushruti	85	8	A++
29.	Swathi	84	8	A++

30.	Swathi	93	9	0
31.	Adarsh Shelly	92	9	0
32.	Askeeta	81	8	ATF
33.	Bhaskar	87	8	ATF
34.	Reekha	88	8	ATF
35.	Felicitia Rebello	74	7	AT
36.	Jayalambur	75	7	AT
37.	manoranjini	79	7	AT
38.	Ajitha	81	8	ATF
39.	Ankita	83	8	ATF
40.	Anita Malhar	94	9	0
41.	Rishi Shelly	94	9	0
42.	Malika	92	9	0
43.	Anand Raj	91	9	0
44.	Ashwini . K.	77	7	AT
45.	Charudra Lata	84	8	ATF
46.	Rekshithi	81	8	ATF
47.	Ankita	75	7	AT
48.	Mamatha	73	7	AT
49.	Nayana	72	7	AT
50.	Anaraya	91	9	0

  
Co-ordinator

(Certificate Course)

**ATTESTED**  
  
Principal  
Dr. B. B. Hegde First Grade College  
Kundpaura - 576201

  
Principal  
Dr. B. B. Hegde First Grade College  
Kundapura - 576201

Sl No

Admission No.

NAME

1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31

No. of days present

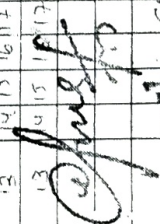
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Number present M Daily F

Initial No

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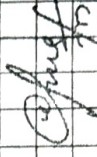
  
 Dr. B. B. Hegde  
 Principal  
 Kundapura - 576201

**ATTESTED**  


Number present M  
 Daily E  
 Initial M

Principal  
**Dr. B. B. Hegde First Grade College**  
 Kundapura - 576201

Admission No.	NAMES	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	
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46	3623	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	
47	3709	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	
48	3726	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	
49	3736	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	
50	3907	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	

  
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***Dr. B.B. Hegde First Grade College, Kundapura***

**CERTIFICATE COURSE -2018-19**

**COURSE NAME: CONSUMER EDUCATION**

***Co-ordinators:***

- **Mr. Sathish Kanchan**
- **Ms. Malathi**

***Introduction:***

'Consumer Education' provides the public with the information and its needs on products and services.

***Objectives:***

- To gain knowledge on consumer education.
- To understand the rights and responsibilities of consumers.

***Learning outcomes:***

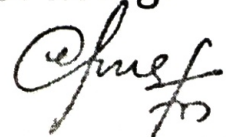
Students will be able to make better purchase decisions and provides better standard of living.

**ATTESTED**



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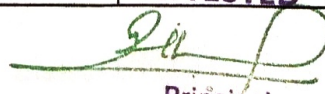


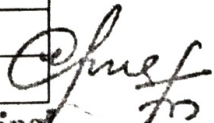
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**Dr. B.B. HEGDE FIRST GRADE COLLEGE KUNDAPURA**  
**CERTIFICATE COURSE - CONSUMER EDUCATION**  
**YEAR 2018-19**


S.L.No	Roll No.	NAME	Class
1	2301	ABHISHEK KHARVI	BCOM FINAL
2	2304	ADITHYA MU	BCOM FINAL
3	2307	AMITH G PAI	BCOM FINAL
4	2309	ANIL	BCOM FINAL
5	2315	DIVYA	BCOM FINAL
6	2318	BHAVANI	BCOM FINAL
7	2320	DEEPTHI	BCOM FINAL
8	2325	JAYASHREE	BCOM FINAL
9	2327	KARTHIKA	BCOM FINAL
10	2336	NAGARATHNA	BCOM FINAL
11	2339	OMKARA	BCOM FINAL
12	2345	ROSHITH	BCOM FINAL
13	2347	PRIYANKA	BCOM FINAL
14	2410	ANUSHA	BCOM FINAL
15	2411	ANUSHA	BCOM FINAL
16	2414	ASHRITHA	BCOM FINAL
17	2416	CHAITHRA	BCOM FINAL
18	2420	DIVYA	BCOM FINAL
19	2424	KAVYA	BCOM FINAL
20	2457	SACHIN	BCOM FINAL
21	2459	SAHANA	BCOM FINAL
22	2460	SAMARTH NAYAK	BCOM FINAL
23	2465	SHARATH	BCOM FINAL
24	2468	SHRIKANTH	BCOM FINAL
25	2470	SHUBHA	BCOM FINAL
26	2472	SOWPARNIKA	BCOM FINAL
27	2473	SUMA	BCOM FINAL
28	2475	SUSHANTH	BCOM FINAL
29	2477	SWATHI	BCOM FINAL
30	2478	SWATHI	BCOM FINAL
31	2902	ADARSH SHETTY	BCOM SECOND
32	2915	ASHWIJA	BCOM SECOND
33	2917	BHARATH N	BCOM SECOND
34	2922	DAKSHINA	BCOM SECOND


  
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35	2925	FELCITA REBELLO	BCOM SECOND
36	2928	JAYALAXMI	BCOM SECOND
37	2931	MANORANJINI	BCOM SECOND
38	3005	AJITHA	BCOM SECOND
39	3008	ANKITHA	BCOM SECOND
40	3012	AVITA MATHIAS	BCOM SECOND
41	3020	DISHA SHETTY	BCOM SECOND
42	3027	MALLIKA	BCOM SECOND
43	3607	ANANDRAJ	BCOM FIRST
44	3615	ASHWINI G	BCOM FIRST
45	3620	CHANDRAHASA	BCOM FIRST
46	3623	DEEKSHITH	BCOM FIRST
47	3709	ANKITHA	BCOM FIRST
48	3726	MAMATHA	BCOM FIRST
49	3736	NAYANA	BCOM FIRST
50	3907	ANANYA	BCOM FIRST

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Kundpaura - 576201

  
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Kundapura -576201

**Dr. B.B. HEGDE FIRST GRADE COLLEGE KUNDAPURA**

**Certificate Course in Consumer Education**

**Final Examination- February 2019**

**Time : 3 hours**

**Maximum marks : 100**

**SECTION –A**

**(2X5=10)**

**Answer all the questions.**

1. a) What is consumer movement?
- b) Who is the father of consumer education?
- c) What is consumer credit?
- d) What is consumer education?
- e) Who is a customer?

**SECTION –B**

**Answer all the questions.**

**(10x5=50)**

2. Why is it necessary to give consumer education?
3. What are the challenges faced by the consumer?
4. Explain the factors affecting the consumer behaviour?
5. Write a note on consumer protection act.
6. Explain the advantages and disadvantages of consumer credit.

**SECTION –C**


**(20X2=40)**

**Answer all the questions.**

7. Explain the rights and responsibilities of consumer.
8. What are the problems faced by the consumer? Explain the solutions to consumer problems?

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# Dr. B.B. HEGDE FIRST GRADE COLLEGE KUNDAPURA

## Department of commerce and management

### Certificate Courses- 2018-19

#### Time- Table

Timing: 1.30 -4.00 pm.

Day: Saturday afternoon

Sl. No.	Department	course	Co-ordinator	Room no.
01	Kannada	Yakshagana	Mr. Chethan Kumar Shetty Mr. Rakshith Rao	001
02	Commerce & management	Consumer Education	Mr. Sudhir kumar	002
03	English	Communicative English	Mrs. Spoorthy S. Fernandes Ms. Amratha	003



Chief co-ordinator sign

(Certificate course )



principal

Principal

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Kundapura -576201

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Principal

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Kundpaura - 576201

**Dr. B.B. HEGDE FIRST GRADE COLLEGE KUNDAPURA**


**Department of commerce and management**


**Certificate Course on Consumer Education**

**Budget for the year 2018-19**

<b>Receipts</b>	<b>Rs</b>	<b>Payments</b>	<b>Rs</b>
Amount Collection from students (300Rs x 50 each)	15,000	Photocopy and material Remuneration to the staff Certificate Refreshment Miscellaneous	2800 4000 3200 4300 700
	<b>15,000</b>		<b>15,000</b>

  
**Co-ordinator**

  
**Principal**  
*Principal*  
**Dr. B.B. Hegde First Grade College**  
**Kundapura -576201**

**ATTESTED**  
  
**Principal**  
**Dr. B. B. Hegde First Grade College**  
**Kundpaura - 576201**